

\*\*\*\*\*December 13, 2021\*\*\*\*\*

The Signal Mountain Town Council held a regular meeting on Monday, December 13, 2021. The meeting was called to order at 6:00 p.m.

Those present were:

Those present were: Mayor Charles Poss  
Vice Mayor Susannah Murdock  
Councilmember Elizabeth Baker  
Councilmember Andrew Gardner

Absent: Councilmember Vicki Anderson

Also present were: Interim Town Manager Mitchell Moore  
Town Attorney Harry Cash  
Finance Director/Town Recorder Carol White  
Fire Captain/Training Officer Sam Guin  
See attached list for others present

Mayor Poss led the pledge of allegiance. A moment of silence was observed.

### **Minutes**

The minutes of November 8, 2021, regular meeting, were presented. There being no changes, the minutes were approved.

The minutes of November 22, 2021 regular meeting were presented. There being no changes, the minutes were approved.

### **Citizen Comments**

Mayor Poss asked if there were any requests to address the Council.

Dick Graham gave an update for the MACC.

Anne Hagood advised of a play being performed in Signal Mountain, "Stroll Down Holiday Lane".

### **WWTA Presentation**

Mr. Michael Patrick, P.E., Executive Director gave Town Council an update for some possible projects for Signal Mountain sewer system. Mr. Patrick also discussed possible funding sources to pay for the possible projects.

## **MTAS Review**

Honna Rogers, Municipal Management Consultant with the Municipal Technical Advisory Services, University of Tennessee, reviewed with Town Council the process and steps needed to short list candidates and to arrange for Zoom interviews of Town Council's top choices, questions to be asked each candidate and length of time for each interview. Also discussed were possible dates for the Zoom interviews.

## **Resolutions**

1. "A RESOLUTION BY THE SIGNAL MOUNTAIN TOWN COUNCIL ADOPTING BANK FORM RESOLUTIONS FOR SIGNATURES ON BEHALF OF THE TOWN."

Vice Mayor Murdock made a motion to approve the Resolution. Councilmember Gardner seconded the motion. All present being in favor, the resolution was approved.

Councilmember Gardner had to leave the meeting at 6:44 p.m. and was absent for the remainder of the meeting

2. "A RESOLUTION ADOPTING A WATER UTILITY CALL OUT PAY PLAN.

Vice Mayor Murdock made a motion to approve the Resolution. Councilmember Baker seconded the motion. All present being in favor, the resolution was approved.

3. "A RESOLUTION AUTHORIZING THE TOWN MANAGER TO PURCHASE A BULLSEYE DIGITAL FIRE EXTINGUISHER TRAINING SYSTEM, SOURCEWELL PURCHASING CONTRACT NUMBER 032620-LIO, FROM NAFECO OF, DECATUR, ALABAMA, FOR A PRICE OF TWENTY-SEVEN THOUSAND TWENTY-FIVE DOLLARS AND 00/100 (\$27,025.00) TO BE USED BY THE FIRE DEPARTMENT FOR THE TOWN OF SIGNAL MOUNTAIN."

Fire Chief, Eric Mitchell, explained to Town Council the need for this training system. Councilmember Baker asked Chief Mitchell if this purchase was funded by a grant. Chief Mitchell informed Town Council that it would be funded by a FEMA grant.

Councilmember Baker made a motion to approve the Resolution. Vice Mayor Murdock seconded the motion. All present being in favor, the resolution was approved.

4. "A RESOLUTION AUTHORIZING ADDITIONAL FUNDS, IN THE AMOUNT OF FIFTEEN THOUSAND DOLLARS (\$15,000.00) FOR THE AGREEMENT WITH CTI ENGINEERS, INC. FOR PROFESSIONAL DESIGN, BIDDING AND

PROJECT MANAGEMENT SERVICES FOR A WATER LINE RELOCATION  
ASSOCIATED WITH A TDOT SLOPE STABILIZATION PROJECT BETWEEN  
PALISADES ROAD AND SIGNAL MOUNTAIN BOULEVARD, FOR AN  
AMOUNT NOT TO EXCEED FIFTEEN THOUSAND DOLLARS (\$15,000.00).

Vice Mayor Murdock made a motion to approve the Resolution. Councilmember Baker seconded the motion. All present being in favor, the resolution was approved.

5. "A RESOLUTION AUTHORIZING A CONTRACT EXTENSION WITH BIG WOODY'S TREE SERVICE LLC OF APISON, TENNESSEE FOR BRUSH CHIPPING SERVICES IN THE AMOUNT OF EIGHTEEN THOUSAND DOLLARS (\$18,000.00).

Vice Mayor Murdock made a motion to approve the Resolution. Councilmember Baker seconded the motion. All present being in favor, the resolution was approved.

**Ordinances**

None.

**Discussion**

- a. Board Applications/Appointments. Town Council discussed the applications and directed staff to continue to advertise for additional applications
- b. Hamilton County 911 - Additional Funds 2021/2022. Town Council reviewed the letter received November 9, 2021 from the Hamilton County Emergency Communications District requesting Signal Mountain pay an additional \$6,616.00 due to extra Covid expense. A motion to approve this payment was made by Mayor Poss and Vice Mayor Murdock seconded the motion. All present being in favor, the motion was approved.
- c. Fire Captain Pay Grade. Town Council discussed this topic and decided there was a need for more information and that this topic would be discussed at the next Town Council meeting.
- d. December 27, 2021 Council Meeting. Town Council discussed the need for this meeting during the holidays and if there were pressing issues for the meeting if no pressing issues the meeting should be canceled. Vice Mayor Murdock made a motion to cancel the December 27, 2021 Town Council meeting. Councilmember Baker seconded the motion. All present being in favor, the motion was approved.

**Manager's Report**

Mitchell Moore, Interim Town Manager, advised Town Council how well he had been received and that he was very impressed with the Town's employees. Mr. Moore discussed the stormwater

billing and how this year the bill was not included with the property tax bill. He advised that next year the stormwater bill will be included with the property tax bill. Mr. Moore recommended that the Town Council should conduct a Work Session for general discussion of several topics. Mr. Moore further advised that he would be sending Monthly Department Reports to the Council.

**Other Business**

- a. Communications from the Mayor/Council. None
- b. Reports from Committees or Boards. None
- c. Other. Vice Mayor Murdock discussed Mountain Top Growth Plan. Mayor Poss asked that the Old Town Sidewalk Project update be placed on the January 10, 2022 agenda.

There being no further business, the meeting was adjourned at 7:27 p.m.



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Charles Poss, Mayor



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Recorder